A. GENERAL INFORMATION

A1. Address Information

Name of College or University: College of Charleston
Mailing Address, City/State/Zip: 66 George Street, Charleston, SC 29424
Street Address (if different), City/State/Zip: 
Main phone: (843) 953-5507
WWW Home Page Address: http://www.cofc.edu
Admissions Phone Number: (843) 953-5670
Admission toll-free number: 
Admissions Office Mailing Address, City/State/Zip: Admissions, 66 George St., Charleston, SC 29424
Admissions Fax number: (843) 953-6322
Admissions E-mail Address: admissions@cofc.edu
Is there a separate URL application site on the Internet? If so, please specify:

A2. Source of institutional control (check one only)

X Public
Private (nonprofit)
Proprietary

A3. Classify your undergraduate institution:

X Coeducational college
Men's college
Women's college

A4. Academic year calendar

X Semester □ 4-1-4
□ Quarter □ Continuous (describe):
□ Trimester □ Differs by program (describe):
Other (describe): 3 week May interim session
### A5. Degrees offered by your institution

<table>
<thead>
<tr>
<th>Option</th>
<th>Your Institution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate</td>
<td>X Postbachelor's certificate</td>
</tr>
<tr>
<td>Diploma</td>
<td>X Master's</td>
</tr>
<tr>
<td>Associate</td>
<td></td>
</tr>
<tr>
<td>Post-master's certificate</td>
<td></td>
</tr>
<tr>
<td>Transfer</td>
<td>Doctoral</td>
</tr>
<tr>
<td>Terminal</td>
<td>First professional</td>
</tr>
<tr>
<td>Bachelor's</td>
<td></td>
</tr>
<tr>
<td>First professional certificate</td>
<td></td>
</tr>
</tbody>
</table>
### B. ENROLLMENT AND PERSISTENCE

#### B1. Institutional Enrollment—Men and Women

Provide numbers of students for each of the following categories as of the institution’s official fall reporting date or as of October 15, 2004.

<table>
<thead>
<tr>
<th>Category</th>
<th>Full-Time</th>
<th></th>
<th>PART-TIME</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Men</td>
<td>Women</td>
<td>Men</td>
<td>Women</td>
</tr>
<tr>
<td>Undergraduates</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Degree-seeking, first-time freshmen</td>
<td>619</td>
<td>1325</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Other first-year, degree-seeking</td>
<td>246</td>
<td>268</td>
<td>8</td>
<td>19</td>
</tr>
<tr>
<td>All other degree-seeking</td>
<td>2276</td>
<td>4171</td>
<td>238</td>
<td>309</td>
</tr>
<tr>
<td>Total degree-seeking</td>
<td>3141</td>
<td>5764</td>
<td>246</td>
<td>328</td>
</tr>
<tr>
<td>All other undergraduates enrolled in credit courses</td>
<td>60</td>
<td>69</td>
<td>100</td>
<td>158</td>
</tr>
<tr>
<td>Total undergraduates</td>
<td>3201</td>
<td>5833</td>
<td>346</td>
<td>486</td>
</tr>
<tr>
<td>First-professional</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>First-time, first-professional students</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>All other first-professionals</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total first-professional</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Graduate</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Degree-seeking, first-time</td>
<td>29</td>
<td>77</td>
<td>11</td>
<td>17</td>
</tr>
<tr>
<td>All other degree-seeking</td>
<td>44</td>
<td>147</td>
<td>74</td>
<td>174</td>
</tr>
<tr>
<td>All other graduates enrolled in credit courses</td>
<td>4</td>
<td>5</td>
<td>154</td>
<td>1005</td>
</tr>
<tr>
<td>Total graduate</td>
<td>77</td>
<td>229</td>
<td>239</td>
<td>1196</td>
</tr>
</tbody>
</table>

Total all undergraduates:  ____9,866_____

Total all graduate and professional students: ____1,741_____

GRAND TOTAL ALL STUDENTS: ____11,607_____
B2. Enrollment by Racial/Ethnic Category. Provide numbers of undergraduate students for each of the following categories as of the institution’s official fall reporting date or as of October 15, 2004. Include international students only in the category “Nonresident aliens.” Complete the “Total Undergraduates” column only if you cannot provide data for the first two columns.

<table>
<thead>
<tr>
<th>Category</th>
<th>Degree-seeking Students</th>
<th>Total Undergraduates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Nonresident aliens</td>
<td>30</td>
<td>159</td>
</tr>
<tr>
<td>Black, non-Hispanic</td>
<td>129</td>
<td>747</td>
</tr>
<tr>
<td>American Indian or Alaska Native</td>
<td>10</td>
<td>34</td>
</tr>
<tr>
<td>Asian or Pacific Islander</td>
<td>35</td>
<td>138</td>
</tr>
<tr>
<td>Hispanic</td>
<td>47</td>
<td>140</td>
</tr>
<tr>
<td>White, non-Hispanic</td>
<td>2095</td>
<td>7929</td>
</tr>
<tr>
<td>Race/ethnicity unknown</td>
<td>139</td>
<td>332</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>2485</strong></td>
<td><strong>9479</strong></td>
</tr>
</tbody>
</table>

Persistence

B3. Number of degrees awarded by your institution from July 1, 2003, to June 30, 2004.

- Certificate/diploma: _______
- Associate degrees: _______
- Bachelor’s degrees: 2,162
- Postbachelor’s certificates: 2
- Master’s degrees: 190
- Post-master’s certificates: _______
- Doctoral degrees: _______
- First professional degrees: _______
- First professional certificates: _______

Graduation Rates

The items in this section correspond to data elements collected by the IPEDS Web-based Data Collection System’s Graduation Rate Survey (GRS). For complete instructions and definitions of data elements, see the IPEDS GRS instructions and glossary on the 2004 Web-based survey.

For Bachelor’s or Equivalent Programs

Please provide data for the fall 1998 cohort if available. If fall 1998 cohort data are not available, provide data for the fall 1997 cohort.

<table>
<thead>
<tr>
<th>Fall 1997 Cohort</th>
<th>Fall 1998 Cohort</th>
</tr>
</thead>
<tbody>
<tr>
<td>Report for the cohort of full-time first-time bachelor’s (or equivalent) degree-seeking undergraduate students who entered in fall 1997.</td>
<td>Report for the cohort of full-time first-time bachelor’s (or equivalent) degree-seeking undergraduate students who entered in fall 1998.</td>
</tr>
<tr>
<td>Include in the cohort those who entered your</td>
<td>Include in the cohort those who entered your</td>
</tr>
</tbody>
</table>
institution during the summer term preceding fall 1997.

**B4.** Initial 1997 cohort of first-time, full-time bachelor’s (or equivalent) degree-seeking undergraduate students; total all students: 1,567

**B5.** Of the initial 1997 cohort, how many did not persist and did not graduate for the following reasons: death, permanent disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions: 2

**B6.** Final 1997 cohort, after adjusting for allowable exclusions: 1,565

( Subtract question B5 from question B4)

**B7.** Of the initial 1997 cohort, how many completed the program in four years or less (by August 31, 2001): 564

**B8.** Of the initial 1997 cohort, how many completed the program in more than four years but in five years or less (after August 31, 2001 and by August 31, 2002): 262

**B9.** Of the initial 1997 cohort, how many completed the program in more than five years but in six years or less (after August 31, 2002 and by August 31, 2003): 45

**B10.** Total graduating within six years (sum of questions B7, B8, and B9): 871

**B11.** Six-year graduation rate for 1997 cohort (question B10 divided by question B6): 55.7 %

**For Two-Year Institutions**

Please provide data for the 2001 cohort if available. If 2001 cohort data are not available, provide data for the 2000 cohort.

**2000 Cohort**

**B12.** Initial 2000 cohort, total of first-time, full-time degree/certificate-seeking students: 

**B13.** Of the initial 2000 cohort, how many did

**2001 Cohort**

**B12.** Initial 2001 cohort, total of first-time, full-time degree/certificate-seeking students: 

**B13.** Of the initial 2001 cohort, how many did
not persist and did not graduate for the following reasons: death, permanently disability, or service in the armed forces, foreign aid service of the federal government, or official church missions; total allowable exclusions: _______________

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>B14.</td>
<td>Final 2000 cohort, after adjusting for allowable exclusions</td>
</tr>
<tr>
<td></td>
<td>(Subtract question B13 from question B12)</td>
</tr>
<tr>
<td>B15.</td>
<td>Completers of programs of less than two years duration (total):</td>
</tr>
<tr>
<td>B16.</td>
<td>Completers of programs of less than two years within 150 percent of normal time:</td>
</tr>
<tr>
<td>B17.</td>
<td>Completers of programs of at least two but less than four years (total):</td>
</tr>
<tr>
<td>B18.</td>
<td>Completers of programs of at least two but less than four- years within 150 percent of normal time:</td>
</tr>
<tr>
<td>B19.</td>
<td>Total transfers-out (within three years) to other institutions:</td>
</tr>
<tr>
<td>B20.</td>
<td>Total transfers to two-year institutions:</td>
</tr>
<tr>
<td>B21.</td>
<td>Total transfers to four-year institutions:</td>
</tr>
</tbody>
</table>

**Retention Rates**

Report for the cohort of all full-time, first-time bachelor’s (or equivalent) degree-seeking undergraduate students who entered in fall 2003 (or the preceding summer term). The initial cohort may be adjusted for students who departed for the following reasons: death, permanently disability, or service in the armed forces, foreign aid service of the federal government or official church missions. No other adjustments to the initial cohort should be made.

<table>
<thead>
<tr>
<th>Question</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>B22.</td>
<td>For the cohort of all full-time bachelor’s (or equivalent) degree-seeking undergraduate students who entered your institution as freshmen in fall 2003 (or the preceding summer term), what percentage was enrolled at your institution as of the date your institution calculates its official enrollment in fall 2004?</td>
</tr>
</tbody>
</table>

Page 4 of 4
C. FIRST-TIME, FIRST-YEAR (FRESHMAN) ADMISSION

Applications

C1. First-time, first-year (freshman) students: Provide the number of degree-seeking, first-time, first-year students who applied, were admitted, and enrolled (full- or part-time) in fall 2004. Include early decision, early action, and students who began studies during summer in this cohort. Applicants should include only those students who fulfilled the requirements for consideration for admission (i.e., who completed actionable applications) and who have been notified of one of the following actions: admission, nonadmission, placement on waiting list, or application withdrawn (by applicant or institution). Admitted applicants should include wait-listed students who were subsequently offered admission.

<table>
<thead>
<tr>
<th>Category</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total first-time, first-year (freshman) men who applied</td>
<td>2,608</td>
</tr>
<tr>
<td>Total first-time, first-year (freshman) women who applied</td>
<td>5,468</td>
</tr>
<tr>
<td>Total first-time, first-year (freshman) men who were admitted</td>
<td>1,639</td>
</tr>
<tr>
<td>Total first-time, first-year (freshman) women who were admitted</td>
<td>3,599</td>
</tr>
<tr>
<td>Total full-time, first-year, first-year (freshman) men who enrolled</td>
<td>619</td>
</tr>
<tr>
<td>Total part-time, first-time, first-year (freshman) men who enrolled</td>
<td>0</td>
</tr>
<tr>
<td>Total full-time, first-year, first-year (freshman) women who enrolled</td>
<td>1,325</td>
</tr>
<tr>
<td>Total part-time, first-time, first-year (freshman) women who enrolled</td>
<td>0</td>
</tr>
</tbody>
</table>

C2. Freshman wait-listed students (students who met admission requirements but whose final admission was contingent on space availability)

Do you have a policy of placing students on a waiting list? ☒ Yes ☐ No

If yes, please answer the questions below for fall 2004 admissions:

<table>
<thead>
<tr>
<th>Question</th>
<th>Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Number of qualified applicants placed on waiting list</td>
<td>355</td>
</tr>
<tr>
<td>Number accepting a place on the waiting list</td>
<td>273</td>
</tr>
<tr>
<td>Number of wait-listed students admitted</td>
<td>72</td>
</tr>
</tbody>
</table>

Admission Requirements

C3. High school completion requirement

Check the appropriate box to identify your high school completion requirement for degree-seeking entering students:

☒ High school diploma is required and GED is accepted
☐ High school diploma is required and GED is not accepted
☐ High school diploma or equivalent is not required

C4. Does your institution require or recommend a general college-preparatory program for degree-seeking students?

☒ Require
☐ Recommend
☐ Neither require nor recommend
C5. Distribution of high school units required and/or recommended. Specify the distribution of academic high school course units required and/or recommended of all or most degree-seeking students using Carnegie units (one unit equals one year of study or its equivalent). If you use a different system for calculating units, please convert.

<table>
<thead>
<tr>
<th>Units Required</th>
<th>Units Recommended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total academic units</td>
<td>20</td>
</tr>
<tr>
<td>English</td>
<td>4</td>
</tr>
<tr>
<td>Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>Science</td>
<td>3</td>
</tr>
<tr>
<td>Of these, units that must be lab</td>
<td>3</td>
</tr>
<tr>
<td>Foreign language</td>
<td>2</td>
</tr>
<tr>
<td>Social studies</td>
<td>3</td>
</tr>
<tr>
<td>History</td>
<td>2</td>
</tr>
<tr>
<td>Academic electives</td>
<td>4</td>
</tr>
<tr>
<td>Other (specify)</td>
<td></td>
</tr>
</tbody>
</table>

Basis for Selection

C6. Do you have an open admission policy, under which virtually all secondary school graduates or students with GED equivalency diplomas are admitted without regard to academic record, test scores, or other qualifications? If so, check which applies:

- Open admission policy as described above for all students ___
- Open admission policy as described above for most students, but selective admission for out-of-state students ___
- Selective admission to some programs ___
- Other (explain) __________________ ______________________________________________________

C7. Relative importance of each of the following academic and nonacademic factors in your first-time, first-year, degree-seeking (freshman) admission decisions.

<table>
<thead>
<tr>
<th>Academic</th>
<th>Very Important</th>
<th>Important</th>
<th>Considered</th>
<th>Not Considered</th>
</tr>
</thead>
<tbody>
<tr>
<td>Secondary school record</td>
<td>☒</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Class rank</td>
<td></td>
<td>☒</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Recommendation(s)</td>
<td></td>
<td>☒</td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Standardized test scores</td>
<td>☒</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Essay</td>
<td></td>
<td>☒</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Nonacademic</th>
<th>Very Important</th>
<th>Important</th>
<th>Considered</th>
<th>Not Considered</th>
</tr>
</thead>
<tbody>
<tr>
<td>Interview</td>
<td></td>
<td></td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Extracurricular activities</td>
<td></td>
<td></td>
<td>☒</td>
<td>☒</td>
</tr>
<tr>
<td>Talent/ability</td>
<td></td>
<td>☒</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Character/personal qualities</td>
<td></td>
<td>☒</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Alumni/ae relation</td>
<td></td>
<td>☒</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Geographical residence</td>
<td></td>
<td>☒</td>
<td></td>
<td></td>
</tr>
<tr>
<td>State residency</td>
<td></td>
<td>☒</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Religious affiliation/commitment</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Minority status</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Volunteer work</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
<tr>
<td>Work experience</td>
<td></td>
<td></td>
<td>☒</td>
<td></td>
</tr>
</tbody>
</table>

Page 2 of 6
SAT and ACT Policies

Note: The SAT I is now called SAT Reasoning or the SAT; SAT II Tests are now called SAT Subject Tests. As of March 2005 the SAT Reasoning Test will include a mandatory writing component; the SAT Subject Test in Writing will not be administered after January 2005. The ACT will have an optional writing component as of February 2005.

C8. Entrance exams

A. Does your institution make use of SAT Reasoning Test, ACT, or SAT Subject Test scores in admission decisions for first-time, first-year, degree-seeking applicants? ☒ Yes ☐ No

If yes, place check marks in the appropriate boxes below to reflect your institution’s policies for use in admission for Fall 2006.

<table>
<thead>
<tr>
<th>SAT Reasoning Test only</th>
<th>ACT only</th>
<th>SAT Reasoning or ACT</th>
<th>SAT Reasoning and SAT Subject Tests</th>
<th>SAT Reasoning and SAT Subject Tests or ACT</th>
<th>SAT Subject Tests only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Require</td>
<td>Recommend</td>
<td>Require for Some</td>
<td>Consider If Submitted</td>
<td>Not Used</td>
<td></td>
</tr>
</tbody>
</table>

B. If your institution will make use of the ACT in admission decisions for first-time, first-year, degree-seeking applicants for Fall 2006, please indicate which ONE of the following applies:

- ACT with Writing component required
- ACT without Writing component accepted.
- X ACT with or without Writing component accepted

C. If your institution will make use of the new SAT Reasoning Test scores in admission decisions for first-time, first-year, degree-seeking applicants for Fall 2006, please indicate which ONE of the following applies:

- New SAT Reasoning Test required
- X New SAT Reasoning Test or the “old” SAT I (administered prior to March 2005 and without a writing component) accepted

D. In addition, does your institution use applicants’ test scores for placement or counseling? [formerly part of C8A]

- Placement ☒ Yes ☐ No
- Counseling ☒ Yes ☐ No

E. Does your institution use the SAT Reasoning or SAT Subject Tests or the ACT for placement only? If so, please mark the appropriate boxes below: [formerly part of C8B]

<table>
<thead>
<tr>
<th>SAT Reasoning</th>
<th>SAT Subject Tests</th>
<th>ACT</th>
<th>SAT Reasoning or ACT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Require</td>
<td>Recommend</td>
<td>Require for some</td>
<td></td>
</tr>
</tbody>
</table>

Page 3 of 6
F. [formerly C8C]

Latest date by which SAT or ACT scores must be received for fall-term admission ______April 1st________

Latest date by which SAT Subject Test scores must be received for fall-term admission ______ N/A_______

G. [formerly C8D]

If necessary, use this space to clarify your test policies (e.g., if tests are recommended for some students, or if tests are not required of some students):

_____________________________________________________________________________________

Freshman Profile

Provide percentages for ALL enrolled, degree-seeking, full-time and part-time, first-time, first-year (freshman) students enrolled in fall 2004, including students who began studies during summer, international students/nonresident aliens, and students admitted under special arrangements.

C9. Percent and number of first-time, first-year (freshman) students enrolled in fall 2004 who submitted national standardized (SAT/ACT) test scores. Include information for ALL enrolled, degree-seeking, first-time, first-year (freshman) students who submitted test scores. Do not include partial test scores (e.g., mathematics scores but not verbal for a category of students) or combine other standardized test results (such as TOEFL) in this item. SAT scores should be recentered scores. The 25th percentile is the score that 25 percent scored at or below; the 75th percentile score is the one that 25 percent scored at or above.

<table>
<thead>
<tr>
<th>Test Type</th>
<th>25th Percentile</th>
<th>75th Percentile</th>
<th>Average</th>
</tr>
</thead>
<tbody>
<tr>
<td>SAT Verbal</td>
<td>570</td>
<td>640</td>
<td>607</td>
</tr>
<tr>
<td>SAT Math</td>
<td>570</td>
<td>640</td>
<td>601</td>
</tr>
<tr>
<td>ACT Composite</td>
<td>22</td>
<td>25</td>
<td>24</td>
</tr>
<tr>
<td>ACT English</td>
<td>22</td>
<td>27</td>
<td>24</td>
</tr>
<tr>
<td>ACT Math</td>
<td>21</td>
<td>25</td>
<td>23</td>
</tr>
</tbody>
</table>

Percent of first-time, first-year (freshman) students with scores in each range:

<table>
<thead>
<tr>
<th>SAT Verbal</th>
<th>SAT Math</th>
</tr>
</thead>
<tbody>
<tr>
<td>700-800</td>
<td>7.2%</td>
</tr>
<tr>
<td>600-699</td>
<td>48.5%</td>
</tr>
<tr>
<td>500-599</td>
<td>42.6%</td>
</tr>
<tr>
<td>400-499</td>
<td>1.7%</td>
</tr>
<tr>
<td>300-399</td>
<td>100%</td>
</tr>
<tr>
<td>200-299</td>
<td></td>
</tr>
</tbody>
</table>

Page 4 of 6
C10. Percent of all degree-seeking, first-time, first-year (freshman) students who had high school class rank within each of the following ranges (report information for those students from whom you collected high school rank information).

<table>
<thead>
<tr>
<th>ACT Composite</th>
<th>ACT English</th>
<th>ACT Math</th>
</tr>
</thead>
<tbody>
<tr>
<td>30-36</td>
<td>2.1%</td>
<td>2.1%</td>
</tr>
<tr>
<td>24-29</td>
<td>54.4%</td>
<td>39.1%</td>
</tr>
<tr>
<td>18-23</td>
<td>43.5%</td>
<td>50.2%</td>
</tr>
<tr>
<td>12-17</td>
<td>8.6%</td>
<td>1.8%</td>
</tr>
<tr>
<td>6-11</td>
<td>100%</td>
<td>100%</td>
</tr>
<tr>
<td>Below 6</td>
<td>100%</td>
<td>100%</td>
</tr>
</tbody>
</table>

Percent in top tenth of high school graduating class 30.0%
Percent in top quarter of high school graduating class 64.8%
Percent in top half of high school graduating class 93.4%
Percent in bottom half of high school graduating class 6.6%
Percent of total first-time, first-year (freshman) students who submitted high school class rank: 72.1%

C11. Percentage of all enrolled, degree-seeking, first-time, first-year (freshman) students who had high school grade-point averages within each of the following ranges (using 4.0 scale). Report information only for those students from whom you collected high school GPA.

<table>
<thead>
<tr>
<th>GPA Range</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>GPA 3.0 and higher</td>
<td>95.2%</td>
</tr>
<tr>
<td>GPA 2.0 and 2.99</td>
<td>4.8%</td>
</tr>
<tr>
<td>GPA 1.0 and 1.99</td>
<td>100%</td>
</tr>
<tr>
<td>GPA below 1.0</td>
<td>100%</td>
</tr>
</tbody>
</table>

C12. Average high school GPA of all degree-seeking, first-time, first-year (freshman) students who submitted GPA: 3.78

Percent of total first-time, first-year (freshman) students who submitted high school GPA: 89.7%

Admission Policies

C13. Application fee

Does your institution have an application fee? ☒ Yes ☐ No
Amount of application fee: $45 paper/$35 on-line
Can it be waived for applicants with financial need? ☒ Yes ☐ No

C14. Application closing date

Does your institution have an application closing date? ☒ Yes ☐ No
Application closing date (fall): April 1st
Priority date: November 1st

C15. Are first-time, first-year students accepted for terms other than the fall? ☒ Yes ☐ No
C16. Notification to applicants of admission decision sent (fill in one only)
   On a rolling basis beginning (date): __________
   By (date): __________
   Other: By January 15th for early action, rolling during regular admission period

C17. Reply policy for admitted applicants (fill in one only)
   Must reply by (date): __________
   No set date: __________
   Must reply by May 1 or within ___ weeks if notified thereafter
   Other: __________

C18. Deferred admission: Does your institution allow students to postpone enrollment after admission?
   ☒ Yes   ☐ No
   If yes, maximum period of postponement: 1 semester

C19. Early admission of high school students: Does your institution allow high school students to enroll as full-time, first-time, first-year (freshman) students one year or more before high school graduation? ☐ Yes  ☒ No

C20. Common Application: Will you accept the Common Application distributed by the National Association of Secondary School Principals if submitted?
   Secondary School Principals if submitted? ☒ Yes  ☐ No
   If “yes,” are supplemental forms required? ☐ Yes  ☒ No
   Is your college a member of the Common Application Group? ☒ Yes  ☐ No

Early Decision and Early Action Plans

C21. Early decision: Does your institution offer an early decision plan (an admission plan that permits students to apply and be notified of an admission decision well in advance of the regular notification date and that asks students to commit to attending if accepted) for first-time, first-year (freshman) applicants for fall enrollment? ☐ Yes  ☒ No
   If “yes,” please complete the following:
   First or only early decision plan closing date __________
   First or only early decision plan notification date __________
   Other early decision plan closing date __________
   Other early decision plan notification date __________

For the Fall 2004 entering class:
   Number of early decision applications received by your institution __________
   Number of applicants admitted under early decision plan __________
   Please provide significant details about your early decision plan: _______________________________________
   __________________________________________________________________________________________

C22. Early action: Do you have a nonbinding early action plan whereby students are notified of an admission decision well in advance of the regular notification date but do not have to commit to attending your college?
   ☒ Yes   ☐ No
   If “yes,” please complete the following:
   Early action closing date __November 1st__
   Early action notification date __January 15th__
Fall Applicants

D1. Does your institution enroll transfer students? ☒ Yes ☐ No
(If no, please skip to Section E)
If yes, may transfer students earn advanced standing credit by transferring credits earned from course work completed at other colleges/universities? ☒ Yes ☐ No

D2. Provide the number of students who applied, were admitted, and enrolled as degree-seeking transfer students in fall 2004.

<table>
<thead>
<tr>
<th></th>
<th>Applicants</th>
<th>Admitted Applicants</th>
<th>Enrolled Applicants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Men</td>
<td>735</td>
<td>494</td>
<td>253</td>
</tr>
<tr>
<td>Women</td>
<td>1171</td>
<td>798</td>
<td>442</td>
</tr>
<tr>
<td>Total</td>
<td>1906</td>
<td>1292</td>
<td>695</td>
</tr>
</tbody>
</table>

Application for Admission

D3. Indicate terms for which transfers may enroll:
☒ Fall ☐ Winter ☒ Spring ☐ Summer

D4. Must a transfer applicant have a minimum number of credits completed or else must apply as an entering freshman?
☒ Yes ☐ No
If yes, what is the minimum number of credits and the unit of measure? ___ 30 hours __________

D5. Indicate all items required of transfer students to apply for admission:

<table>
<thead>
<tr>
<th></th>
<th>Required of All</th>
<th>Recommended of All</th>
<th>Recommended of Some</th>
</tr>
</thead>
<tbody>
<tr>
<td>High school transcript</td>
<td></td>
<td></td>
<td>&lt; 30 hours</td>
</tr>
<tr>
<td>College transcript(s)</td>
<td>☒ X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Essay or personal statement</td>
<td></td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Interview</td>
<td></td>
<td></td>
<td>X</td>
</tr>
<tr>
<td>Standardized test scores</td>
<td></td>
<td></td>
<td>&lt; 30 hours</td>
</tr>
<tr>
<td>Statement of good standing from prior institution(s)</td>
<td></td>
<td></td>
<td>X</td>
</tr>
</tbody>
</table>

D6. If a minimum high school grade point average is required of transfer applicants, specify
(on a 4.0 scale): N/A __________

D7. If a minimum college grade point average is required of transfer applicants, specify
(on a 4.0 scale): 2.6 for in-state, 3.0 for out-of-state ______

D8. List any other application requirements specific to transfer applicants:
GPA must be calculated from all colleges attended. ____________________________________________
D9. List application priority, closing, notification, and candidate reply dates for transfer students. If applications are reviewed on a continuous or rolling basis, place a check mark in the “Rolling admission” column.

<table>
<thead>
<tr>
<th>Priority Date</th>
<th>Closing Date</th>
<th>Notification Date</th>
<th>Reply Date</th>
<th>Rolling Admission</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>April 1st</td>
<td>June 1st</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Winter</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Spring</td>
<td>November 1st</td>
<td>December 1st</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Summer</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

D10. Does an open admission policy, if reported, apply to transfer students? ☐ Yes ☒ No

D11. Describe additional requirements for transfer admission, if applicable:

International students must also submit TOEFL score of 550 or above and have a certification of finances as well as a credentials evaluation from an accredited agency.

Transfer Credit Policies

D12. Report the lowest grade earned for any course that may be transferred for credit:  _“C” or 2.0 on 4.0 scale_  

D13. Maximum number of credits or courses that may be transferred from a two-year institution:

Number _60_  Unit type _semester hours_  

D14. Maximum number of credits or courses that may be transferred from a four-year institution:

Number _92_  Unit type _semester hours_  

D15. Minimum number of credits that transfers must complete at your institution to earn an associate degree:

D16. Minimum number of credits that transfers must complete at your institution to earn a bachelor’s degree:

_30 semester hours_  

D17. Describe other transfer credit policies:

Pass/fail grades may be granted credit if the home institution will certify in writing that the “pass” grade is equivalent to a grade of “C” or “2.0 on a 4.0 scale”.
E. ACADEMIC OFFERINGS AND POLICIES

E1. Special study options: Identify those programs available at your institution. Refer to the glossary for definitions.

- Accelerated program
- Cooperative (work-study) program
- Cross-registration
- Distance learning
- Double major
- Dual enrollment
- English as a Second Language (ESL)
- Exchange student program
- Honors program
- Independent study
- Internships
- Liberal arts/career combination
- Student-designed major
- Study abroad
- Teacher certification program
- Weekend college
- External degree program
- Other (specify): Semester at Sea

E2. Has been removed from the CDS.

E3. Areas in which all or most students are required to complete some course work prior to graduation:

- Arts/fine arts
- Computer literacy
- English (including composition)
- Foreign languages
- History
- Humanities
- Mathematics
- Philosophy
- Sciences (biological or physical)
- Social science
- Other (describe):

E4-E8 Library Collections: The CDS publishers will collect library data again when a new Academic Libraries Survey is fielded.
F1. **Percentages of first-time, first-year (freshman) students and all degree-seeking undergraduates enrolled in fall 2004 who fit the following categories:**

<table>
<thead>
<tr>
<th>Category</th>
<th>First-time, first-year (freshman) students</th>
<th>Undergraduates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Percent who are from out of state (exclude international/nonresident aliens)</td>
<td>46.3%</td>
<td>34.5%</td>
</tr>
<tr>
<td>Percent of men who join fraternities</td>
<td>13.9%</td>
<td>12.9%</td>
</tr>
<tr>
<td>Percent of women who join sororities</td>
<td>14.2%</td>
<td>15.3%</td>
</tr>
<tr>
<td>Percent who live in college-owned, -operated, or -affiliated housing</td>
<td>87.1%</td>
<td>29.4%</td>
</tr>
<tr>
<td>Percent who live off campus or commute</td>
<td>12.9%</td>
<td>70.6%</td>
</tr>
<tr>
<td>Percent of students age 25 and older</td>
<td>0.1%</td>
<td>7.8%</td>
</tr>
<tr>
<td>Average age of full-time students</td>
<td>18.1</td>
<td>20.5</td>
</tr>
<tr>
<td>Average age of all students (full- and part-time)</td>
<td>18.1</td>
<td>21.0</td>
</tr>
</tbody>
</table>

F2. **Activities offered** Identify those programs available at your institution.

- ☒ Choral groups
- ☐ Marching band
- ☒ Student government
- ☐ Concert band
- ☒ Music ensembles
- ☒ Student newspaper
- ☒ Dance
- ☒ Musical theater
- ☐ Student-run film society
- ☒ Drama/theater
- ☐ Opera
- ☐ Symphony orchestra
- ☒ Jazz band
- ☒ Pep band
- ☐ Television station
- ☒ Literary magazine
- ☒ Radio station
- ☒ Yearbook

F3. **ROTC** (program offered in cooperation with Reserve Officers’ Training Corps)

Army ROTC is offered:
- ☐ On campus
- ☐ At cooperating institution (name): ________________________________

Naval ROTC is offered:
- ☐ On campus
- ☐ At cooperating institution (name): ________________________________

Air Force ROTC is offered:
- ☐ On campus
- ☒ At cooperating institution (name): **Charleston Southern University**

F4. **Housing:** Check all types of college-owned, -operated, or -affiliated housing available for undergraduates at your institution.

- ☒ Coed dorms
- ☐ Men’s dorms
- ☒ Special housing for disabled students
- ☐ Women’s dorms
- ☐ Special housing for international students
- ☐ Apartments for married students
- ☐ Fraternity/sorority housing
- ☐ Apartments for single students
- ☐ Cooperative housing
- ☐ Other housing options (specify): **Restored old Charleston houses used as residence halls, some with kitchen facilities in suites.**
G. ANNUAL EXPENSES

Provide 2005-2006 academic year costs of attendance for the following categories that are applicable to your institution.

☐ Check here if your institution's 2005-2006 academic year costs of attendance are not available at this time and provide an approximate date (i.e., month/day) when your institution's final 2005-2006 academic year costs of attendance will be available: _______________

G1. Undergraduate full-time tuition, required fees, room and board
List the typical tuition, required fees, and room and board for a full-time undergraduate student for the FULL 2005-2006 academic year (30 semester hours or 45 quarter hours for institutions that derive annual tuition by multiplying credit hour cost by number of credits). A full academic year refers to the period of time generally extending from September to June; usually equated to two semesters, two trimesters, three quarters, or the period covered by a four-one-four plan. Room and board is defined as double occupancy and 19 meals per week or the maximum meal plan. Required fees include only charges that all full-time students must pay that are not included in tuition (e.g., registration, health, or activity fees.) Do not include optional fees (e.g., parking, laboratory use).

<table>
<thead>
<tr>
<th></th>
<th>FIRST-YEAR</th>
<th>UNDERGRADUATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>PRIVATE INSTITUTION</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>PUBLIC INSTITUTION</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition:</td>
<td>$6,668</td>
<td>$6,668</td>
</tr>
<tr>
<td>In-district:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>In-state (out-of-district):</td>
<td>$6,668</td>
<td>$6,668</td>
</tr>
<tr>
<td>Out-of-state:</td>
<td>$15,342</td>
<td>$15,342</td>
</tr>
<tr>
<td>NONRESIDENT ALIEN:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition:</td>
<td>$15,342</td>
<td>$15,342</td>
</tr>
<tr>
<td>REQUIRED FEES:</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ROOM AND BOARD:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>(on-campus)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>ROOM ONLY:</td>
<td>$4,768*</td>
<td>$4,768*</td>
</tr>
<tr>
<td>(on-campus)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>BOARD ONLY:</td>
<td>$2,180</td>
<td>$2,180</td>
</tr>
<tr>
<td>(on-campus meal plan)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Comprehensive tuition and room and board fee (if your college cannot provide separate tuition and room and board fees): _____________________________

Other: _____________________________________________________________________________________

Important Notes:
*Room costs are the weighted average of a tiered dorm pricing system. Room costs range from $3,890 to $6,680 per academic year with the majority of available rooms at $4,110.

G2. Number of credits per term a student can take for the stated full-time tuition  12 minimum  21 maximum

G3. Do tuition and fees vary by year of study (e.g., sophomore, junior, senior)?  ☐ Yes  ☒ No

G4. If tuition and fees vary by undergraduate instructional program, describe briefly: _____________________________
G5. Provide the estimated expenses for a typical full-time undergraduate student:

<table>
<thead>
<tr>
<th></th>
<th>Residents</th>
<th>Commuters (living at home)</th>
<th>Commuters (not living at home)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Books and supplies:</td>
<td>$933</td>
<td>$933</td>
<td>$933</td>
</tr>
<tr>
<td>Room only:</td>
<td></td>
<td></td>
<td>6,004*</td>
</tr>
<tr>
<td>Board only:</td>
<td></td>
<td></td>
<td>1,813*</td>
</tr>
<tr>
<td>Transportation:</td>
<td>864</td>
<td>2,641</td>
<td>2,641</td>
</tr>
<tr>
<td>Other expenses:</td>
<td>1,879</td>
<td>1,879</td>
<td>1,879</td>
</tr>
</tbody>
</table>

*Budget expects student to have one roommate.

G6. Undergraduate per-credit-hour charges:

<table>
<thead>
<tr>
<th>PUBLIC INSTITUTIONS</th>
<th>$278</th>
</tr>
</thead>
<tbody>
<tr>
<td>In-district</td>
<td>$278</td>
</tr>
<tr>
<td>In-state (out-of-district):</td>
<td>$278</td>
</tr>
<tr>
<td>Out-of-state:</td>
<td>$639</td>
</tr>
</tbody>
</table>

NONRESIDENT ALIENS: $639
H. FINANCIAL AID

Please refer to the following financial aid definitions when completing Section H.

**Awarded aid:** The dollar amounts offered to financial aid applicants.

**Financial aid applicant:** Any applicant who submits any one of the institutionally required financial aid applications/forms, such as the FAFSA.

**Indebtedness:** Aggregate dollar amount borrowed through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; excluding parent loans) while the student was enrolled at an institution. Student loans co-signed by a parent are assumed to be the responsibility of the student and should be included.

**Institutional and external funds:** Endowment, alumni, or external monies for which the institution determines the recipient or the dollar amount awarded.

**Financial need:** As determined by your institution using the federal methodology and/or your institution's own standards.

**Need-based aid:** College-funded or college-administered award from institutional, state, federal, or other sources for which a student must have financial need to qualify. This includes both institutional and noninstitutional student aid (grants, jobs, and loans).

**Need-based scholarship or grant aid:** Scholarships and grants from institutional, state, federal, or other sources for which a student must have financial need to qualify.

**Need-based self-help aid:** Loans and jobs from institutional, state, federal, or other sources for which a student must demonstrate financial need to qualify.

**Non-need-based scholarship or grant aid:** Scholarships and grants, gifts, or merit-based aid from institutional, state, federal, or other sources (including unrestricted funds or gifts and endowment income) awarded solely on the basis of academic achievement, merit, or any other non-need-based reason. When reporting questions H1 and H2, non-need-based aid that is used to meet need should be counted as need-based aid.

**Note:** Suggested order of precedence for counting non-need money as need-based:
- Non-need institutional grants
- Non-need tuition waivers
- Non-need athletic awards
- Non-need federal grants
- Non-need state grants
- Non-need outside grants
- Non-need student loans
- Non-need parent loans
- Non-need work

**Non-need-based self-help aid:** Loans and jobs from institutional, state, or other sources for which a student need not demonstrate financial need to qualify.

**Scholarships/grants from external sources:** Monies received from outside (private) sources that the student brings with them (e.g., Kiwanis, National Merit scholarships). The institution may process paperwork to receive the dollars, but it has no role in determining the recipient or the dollar amount awarded.

**Work study and employment:** Federal and state work study aid, and any employment packaged by your institution in financial aid awards.
Aid Awarded to Enrolled Undergraduates

H1. Enter total dollar amounts awarded to enrolled full-time and less than full-time degree-seeking undergraduates (using the same cohort reported in CDS Question B1, “total degree-seeking” undergraduates) in the following categories. (Note: If the data being reported are final figures for the 2003-2004 academic year (see the next item below), use the 2003-2004 academic year's CDS Question B1 cohort.) Include aid awarded to international students (i.e., those not qualifying for federal aid). Aid that is non-need-based but that was used to meet need should be reported in the need-based aid column. (For a suggested order of precedence in assigning categories of aid to cover need, see the entry for “non-need-based scholarship or grant aid” on the last page of the definitions section.)

Indicate the academic year for which data are reported for items H1, H2, H2A, and H6 below:
☒ 2004-2005 estimated  or  ☐ 2003-2004 final

Which needs-analysis methodology does your institution use in awarding institutional aid? (Formerly H3)
☒ Federal methodology (FM)
☐ Institutional methodology (IM)
☐ Both FM and IM

<table>
<thead>
<tr>
<th></th>
<th>Need-based</th>
<th>Non-need-based</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>(Include non-need-based aid use to meet need.)</td>
<td>(Exclude non-need-based aid use to meet need.)</td>
</tr>
<tr>
<td>Scholarships/Grants</td>
<td>$4,627,913</td>
<td>$10,034,900</td>
</tr>
<tr>
<td>Federal</td>
<td></td>
<td></td>
</tr>
<tr>
<td>State (i.e., all states, not only the state in which your institution is located)</td>
<td>5,180,838</td>
<td>4,843,845</td>
</tr>
<tr>
<td>Institutional (endowment, alumni, or other institutional awards) and external funds awarded by the college excluding athletic aid and tuition waivers (which are reported below)</td>
<td>1,386,310</td>
<td></td>
</tr>
<tr>
<td>Scholarships/grants from external sources (e.g., Kiwanis, National Merit) not awarded by the college</td>
<td>555,220</td>
<td>775,888</td>
</tr>
<tr>
<td>Total Scholarships/Grants</td>
<td>$11,750,281</td>
<td>$15,654,633</td>
</tr>
<tr>
<td>Self-Help</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student loans from all sources (excluding parent loans)</td>
<td>13,987,321</td>
<td>8,030,858</td>
</tr>
<tr>
<td>Federal Work-Study</td>
<td>332,970</td>
<td>0</td>
</tr>
<tr>
<td>State and other (e.g., institutional) work-study/employment (Note: Excludes Federal Work-Study captured above.)</td>
<td></td>
<td>2,075,465</td>
</tr>
<tr>
<td>Total Self-Help</td>
<td>$14,320,291</td>
<td>$10,106,323</td>
</tr>
<tr>
<td>Parent Loans</td>
<td>7,877,114</td>
<td>8,201,143</td>
</tr>
<tr>
<td>Tuition Waivers</td>
<td>141,646</td>
<td>209,568</td>
</tr>
<tr>
<td>Note: Reporting is optional. Report tuition waivers in this row if you choose to report them. Do not report tuition waivers elsewhere.</td>
<td>529,591</td>
<td>1,537,536</td>
</tr>
<tr>
<td>Athletic Awards</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**H2. Number of Enrolled Students Awarded Aid:** List the number of degree-seeking full-time and less-than-full-time undergraduates who applied for and were awarded financial aid from any source. **Aid that is non-need-based but that was used to meet need should be counted as need-based aid.** Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

<table>
<thead>
<tr>
<th>First-time</th>
<th>Full-time</th>
<th>Less Than</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshmen</td>
<td>Undergrad (Incl. Fresh)</td>
<td>Full-time Undergrad</td>
</tr>
<tr>
<td>a) Number of degree-seeking undergraduate students (CDS Item B1 if reporting on Fall 2004 cohort)</td>
<td>1,944</td>
<td>8,905</td>
</tr>
<tr>
<td>b) Number of students in line a who applied for need-based financial aid</td>
<td>1,148</td>
<td>4,690</td>
</tr>
<tr>
<td>c) Number of students in line b who were determined to have financial need</td>
<td>736</td>
<td>3,559</td>
</tr>
<tr>
<td>d) Number of students in line c who were awarded any financial aid</td>
<td>704</td>
<td>3,436</td>
</tr>
<tr>
<td>e) Number of students in line d who were awarded any need-based scholarship or grant aid</td>
<td>497</td>
<td>2,180</td>
</tr>
<tr>
<td>f) Number of students in line d who were awarded any need-based self-help aid</td>
<td>499</td>
<td>2,920</td>
</tr>
<tr>
<td>g) Number of students in line d who were awarded any non-need-based scholarship or grant aid</td>
<td>502</td>
<td>1,293</td>
</tr>
<tr>
<td>h) Number of students in line d whose need was fully met (exclude PLUS loans, unsubsidized loans, and private alternative loans)</td>
<td>214</td>
<td>893</td>
</tr>
<tr>
<td>i) On average, the percentage of need that was met of students who were awarded any need-based aid. Exclude any aid that was awarded in excess of need as well as any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)</td>
<td>63.1%</td>
<td>62.3%</td>
</tr>
<tr>
<td>j) The average financial aid package of those in line d. Exclude any resources that were awarded to replace EFC (PLUS loans, unsubsidized loans, and private alternative loans)</td>
<td>$8,358</td>
<td>$8,820</td>
</tr>
<tr>
<td>k) Average need-based scholarship or grant award of those in line e</td>
<td>$3,190</td>
<td>$2,877</td>
</tr>
<tr>
<td>l) Average need-based self-help award (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line f</td>
<td>$2,287</td>
<td>$3,468</td>
</tr>
<tr>
<td>m) Average need-based loan (excluding PLUS loans, unsubsidized loans, and private alternative loans) of those in line f who were awarded a need-based loan</td>
<td>$2,315</td>
<td>$3,527</td>
</tr>
</tbody>
</table>

**H2A. Number of Enrolled Students Awarded Non-need-based Scholarships and Grants:** List the number of degree-seeking full-time and less-than-full-time undergraduates who had no financial need and who were awarded institutional—not external—non-need-based scholarship or grant aid. Numbers should reflect the cohort awarded the dollars reported in H1. Note: In the chart below, students may be counted in more than one row, and full-time freshmen should also be counted as full-time undergraduates.

<table>
<thead>
<tr>
<th>First-time</th>
<th>Full-time</th>
<th>Less Than</th>
</tr>
</thead>
<tbody>
<tr>
<td>Freshmen</td>
<td>Undergrad (Incl. Fresh)</td>
<td>Full-time Undergrad</td>
</tr>
<tr>
<td>n) Number of students in line a who had no financial need and who were awarded institutional non-need-based scholarship or grant aid (exclude those who were awarded athletic awards and tuition benefits)</td>
<td>259</td>
<td>836</td>
</tr>
<tr>
<td>o) Average dollar amount of institutional non-need-based scholarship and grant aid awarded to students in line n</td>
<td>$9,427</td>
<td>$10,003</td>
</tr>
<tr>
<td>p) Number of students in line a who were awarded an institutional non-need-based athletic scholarship or grant</td>
<td>35</td>
<td>146</td>
</tr>
<tr>
<td>q) Average dollar amount of institutional non-need-based athletic scholarships and grants awarded to students in line p</td>
<td>$11,314</td>
<td>$12,338</td>
</tr>
</tbody>
</table>
H3: Incorporated into H1 above.

H4. Provide the percentage of the 2004 undergraduate class who graduated between July 1, 2003 and June 30, 2004 and borrowed at any time through any loan programs (federal, state, subsidized, unsubsidized, private, etc.; exclude parent loans). Include only students who borrowed while enrolled at your institution. 43.4%  

H5. Report the average per-borrower cumulative undergraduate indebtedness of those in line H4. Do not include money borrowed at other institutions: $15,461  

Aid to Undergraduate Degree-seeking Nonresident Aliens  (Note: Report numbers and dollar amounts for the same academic year checked in item H1.)

H6. Indicate your institution’s policy regarding institutional scholarship and grant aid for undergraduate degree-seeking nonresident aliens:

☐ Institutional need-based scholarship or grant aid is available
☐ Institutional non-need-based scholarship or grant aid is available
☒ Institutional scholarship and grant aid is not available

If institutional financial aid is available for undergraduate degree-seeking nonresident aliens, provide the number of undergraduate degree-seeking nonresident aliens who were awarded need-based or non-need-based aid: _____

Average dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens: $___________

Total dollar amount of institutional financial aid awarded to undergraduate degree-seeking nonresident aliens: $___________

Process for First-Year/Freshman Students

H7. Check off all financial aid forms domestic first-year (freshman) financial aid applicants must submit:

☒ FAFSA
☐ Institution’s own financial aid form
☐ CSS/Financial Aid PROFILE
☐ State aid form
☐ Noncustodial (Divorced/Separated) Parent’s Statement
☐ Business/Farm Supplement
☐ Other: _____________________________________________________________

H8. Check off all financial aid forms nonresident alien first-year financial aid applicants must submit:

☐ Institution’s own financial aid form
☐ CSS/Financial Aid PROFILE
☐ Foreign Student’s Financial Aid Application
☐ Foreign Student’s Certification of Finances
☒ Other: __Not applicable______________________________________________

H9. Indicate filing dates for first-year (freshman) students:

Priority date for filing required financial aid forms: __March 15th__________
Deadline for filing required financial aid forms: __N/A___________
No deadline for filing required forms (applications processed on a rolling basis): __True______
H10. Indicate notification dates for first-year (freshman) students (answer a or b):

   a.) Students notified on or about (date): _____________

   b.) Students notified on a rolling basis: yes/no  If yes, starting date: __ On rolling basis beginning 4/10 _______

H11. Indicate reply dates:

   Students must reply by (date): _______________ or within ___60 days____ weeks of notification.

Types of Aid Available

Please check off all types of aid available to undergraduates at your institution:

H12. Loans

   FEDERAL DIRECT STUDENT LOAN PROGRAM (DIRECT LOAN)
   ☑ Direct Subsidized Stafford Loans
   ☑ Direct Unsubsidized Stafford Loans
   ☑ Direct PLUS Loans

   FEDERAL FAMILY EDUCATION LOAN PROGRAM (FFEL)
   ☑ FFEL Subsidized Stafford Loans
   ☑ FFEL Unsubsidized Stafford Loans
   ☑ FFEL PLUS Loans

   ☑ Federal Perkins Loans
   ☑ Federal Nursing Loans
   ☑ State Loans
   ☑ College/university loans from institutional funds
   ☑ Other (specify): ____________________________________________________________

H13. Scholarships and Grants

   NEED-BASED:
   ☑ Federal Pell
   ☑ SEOG
   ☑ State scholarships/grants
   ☑ Private scholarships
   ☑ College/university scholarship or grant aid from institutional funds
   ☑ United Negro College Fund
   ☑ Federal Nursing Scholarship
   ☑ Other (specify): ____________________________________________________________

H14. Check off criteria used in awarding institutional aid. Check all that apply.

<table>
<thead>
<tr>
<th>Non-need</th>
<th>Need-based</th>
<th>Non-need</th>
<th>Need-based</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑</td>
<td>Academics</td>
<td>X</td>
<td>Leadership</td>
</tr>
<tr>
<td>☑</td>
<td>Alumni affiliation</td>
<td></td>
<td>Minority status</td>
</tr>
<tr>
<td>☑</td>
<td>Art</td>
<td>☑</td>
<td>Music/drama</td>
</tr>
<tr>
<td>☑</td>
<td>Athletics</td>
<td></td>
<td>Religious affiliation</td>
</tr>
<tr>
<td></td>
<td>Job skills</td>
<td></td>
<td>State/district residency</td>
</tr>
<tr>
<td></td>
<td>ROTC</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Page 5 of 5
I. INSTRUCTIONAL FACULTY AND CLASS SIZE

I-1. Please report the number of instructional faculty members in each category for Fall 2004. Include faculty who are on your institution’s payroll on the census date your institution uses for IPEDS/AAUP.

The following definition of instructional faculty is used by the American Association of University Professors (AAUP) in its annual Faculty Compensation Survey. Instructional Faculty is defined as those members of the instructional-research staff whose major regular assignment is instruction, including those with released time for research. Use the chart below to determine inclusions and exclusions:

<table>
<thead>
<tr>
<th>Category</th>
<th>Full-time</th>
<th>Part-time</th>
</tr>
</thead>
<tbody>
<tr>
<td>(a) Instructional faculty in preclinical and clinical medicine, faculty who are not paid (e.g., those who donate their services or are in the military), or research-only faculty, post-doctoral fellows, or pre-doctoral fellows</td>
<td>Exclude</td>
<td>Include only if they teach one or more non-clinical credit courses</td>
</tr>
<tr>
<td>(b) Administrative officers with titles such as dean of students, librarian, registrar, coach, and the like, even though they may devote part of their time to classroom instruction and may have faculty status</td>
<td>Exclude</td>
<td>Include if they teach one or more non-clinical credit courses</td>
</tr>
<tr>
<td>(c) Other administrators/staff who teach one or more non-clinical credit courses even though they do not have faculty status</td>
<td>Exclude</td>
<td>Include</td>
</tr>
<tr>
<td>(d) Undergraduate or graduate students who assist in the instruction of courses, but have titles such as teaching assistant, teaching fellow, and the like</td>
<td>Exclude</td>
<td>Exclude</td>
</tr>
<tr>
<td>(e) Faculty on sabbatical or leave with pay</td>
<td>Include</td>
<td>Exclude</td>
</tr>
<tr>
<td>(f) Faculty on leave without pay</td>
<td>Exclude</td>
<td>Exclude</td>
</tr>
<tr>
<td>(g) Replacement faculty for faculty on sabbatical or leave with pay</td>
<td>Exclude</td>
<td>Include</td>
</tr>
</tbody>
</table>

**Full-time instructional faculty:** faculty employed on a full-time basis for instruction (including those with released time for research).

**Part-time instructional faculty:** Adjuncts and other instructors being paid solely for part-time classroom instruction. Also includes full-time faculty teaching less than two semesters, three quarters, two trimesters, or two four-month sessions. Employees who are not considered full-time instructional faculty but who teach one or more non-clinical credit courses may be counted as part-time faculty.

**Minority faculty:** includes faculty who designate themselves as black, non-Hispanic; American Indian or Alaska Native; Asian or Pacific Islander; or Hispanic.

**Doctorate:** includes such degrees as Doctor of Philosophy, Doctor of Education, Doctor of Juridical Science, and Doctor of Public Health in any field such as arts, sciences, education, engineering, business, and public administration.

**First-professional:** includes the fields of dentistry (DDS or DMD), medicine (MD), optometry (OD), osteopathic medicine (DO), pharmacy (DPharm or BPharm), podiatric medicine (DPM), veterinary medicine (DVM), chiropractic (DC or DCM), law (JD) and theological professions (MDiv, MHL).

**Terminal master’s degree:** a master’s degree that is considered the highest degree in a field: example, M. Arch (in architecture) and MFA (master of fine arts in art or theater).
<table>
<thead>
<tr>
<th>Description</th>
<th>Full-time</th>
<th>Part-time</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>a.) Total number of instructional faculty</td>
<td>499</td>
<td>337</td>
<td>836</td>
</tr>
<tr>
<td>b.) Total number who are members of minority groups</td>
<td>65</td>
<td>38</td>
<td>103</td>
</tr>
<tr>
<td>c.) Total number who are women</td>
<td>202</td>
<td>197</td>
<td>399</td>
</tr>
<tr>
<td>d.) Total number who are men</td>
<td>297</td>
<td>140</td>
<td>437</td>
</tr>
<tr>
<td>e.) Total number who are nonresident aliens (international)</td>
<td>16</td>
<td>9</td>
<td>25</td>
</tr>
<tr>
<td>f.) Total number with doctorate, first professional, or other terminal degree</td>
<td>425</td>
<td>109</td>
<td>534</td>
</tr>
<tr>
<td>g.) Total number whose highest degree is a master’s but not a terminal master’s</td>
<td>70</td>
<td>188</td>
<td>258</td>
</tr>
<tr>
<td>h.) Total number whose highest degree is a bachelor’s</td>
<td>4</td>
<td>40</td>
<td>44</td>
</tr>
<tr>
<td>i.) Total number whose highest degree is unknown or other (Note: Items f, g, h, and i must sum up to item a.)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>j.) Total number in stand-alone graduate/professional programs in which faculty teach virtually only graduate-level students</td>
<td>10</td>
<td>77</td>
<td>87</td>
</tr>
</tbody>
</table>

I-2. Student to Faculty Ratio

Report the Fall 2004 ratio of full-time equivalent students (full-time plus 1/3 part time) to full-time equivalent instructional faculty (full time plus 1/3 part time). In the ratio calculations, exclude both faculty and students in stand-alone graduate or professional programs such as medicine, law, veterinary, dentistry, social work, business, or public health in which faculty teach virtually only graduate-level students. Do not count undergraduate or graduate student teaching assistants as faculty.

Fall 2004 Student to Faculty ratio: \( \frac{14}{1} \) (based on 9921.24 FTE students and 705.41 FTE faculty).
I-3. Undergraduate Class Size

In the table below, please use the following definitions to report information about the size of classes and class sections offered in the Fall 2004 term.

**Class Sections:** A class section is an organized course offered for credit, identified by discipline and number, meeting at a stated time or times in a classroom or similar setting, and not a subsection such as a laboratory or discussion session. Undergraduate class sections are defined as any sections in which at least one degree-seeking undergraduate student is enrolled for credit. Exclude distance learning classes and noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Exclude students in independent study, co-operative programs, internships, foreign language taped tutor sessions, practicums, and all students in one-on-one classes. Each class section should be counted only once and should not be duplicated because of course catalog cross-listings.

**Class Subsections:** A class subsection includes any subsection of a course, such as laboratory, recitation, and discussion subsections that are supplementary in nature and are scheduled to meet separately from the lecture portion of the course. Undergraduate subsections are defined as any subsections of courses in which degree-seeking undergraduate students enrolled for credit. As above, exclude noncredit classes and individual instruction such as dissertation or thesis research, music instruction, or one-to-one readings. Each class subsection should be counted only once and should not be duplicated because of cross-listings.

Using the above definitions, please report for each of the following class-size intervals the number of class sections and class subsections offered in Fall 2004. For example, a lecture class with 800 students who met at another time in 40 separate labs with 20 students should be counted once in the “100+” column in the class section column and 40 times under the “20-29” column of the class subsections table.

**Number of Class Sections with Undergraduates Enrolled**

<table>
<thead>
<tr>
<th>Undergraduate Class Size (provide numbers)</th>
<th>2-9</th>
<th>10-19</th>
<th>20-29</th>
<th>30-39</th>
<th>40-49</th>
<th>50-99</th>
<th>100+</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLASS SECTIONS</td>
<td>139</td>
<td>474</td>
<td>627</td>
<td>427</td>
<td>111</td>
<td>65</td>
<td></td>
<td>1843</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CLASS SUBSECTIONS</th>
<th>2-9</th>
<th>10-19</th>
<th>20-29</th>
<th>30-39</th>
<th>40-49</th>
<th>50-99</th>
<th>100+</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>62</td>
<td>88</td>
<td>146</td>
<td>20</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>316</td>
</tr>
</tbody>
</table>
### Degrees conferred between July 1, 2003 and June 30, 2004

For each of the following discipline areas, provide the percentage of diplomas/certificates, associate, and bachelor’s degrees awarded. To determine the percentage, use majors, not headcount (e.g., students with one degree but a double major will be represented twice). Calculate the percentage from your institution’s IPEDS Completions by using the sum of 1st and 2nd majors for each CIP code as the numerator and the sum of the Grand Total by 1st Majors and the Grand Total by 2nd major as the denominator. If you prefer, you can compute the percentages using 1st majors only.

<table>
<thead>
<tr>
<th>Category</th>
<th>Bachelor’s Degrees</th>
<th>CIP 1990 Categories to Include</th>
<th>CIP 2000 Categories to Include</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agriculture</td>
<td>1 and 2</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>Architecture</td>
<td>4</td>
<td>4</td>
<td></td>
</tr>
<tr>
<td>Area and ethnic studies</td>
<td>5</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Biological/life sciences</td>
<td>8.0%</td>
<td>26</td>
<td>26</td>
</tr>
<tr>
<td>Business/marketing</td>
<td>19.2%</td>
<td>8 and 52</td>
<td>52</td>
</tr>
<tr>
<td>Communications/communication technologies</td>
<td>15.9%</td>
<td>9 and 10</td>
<td>9 and 10</td>
</tr>
<tr>
<td>Computer and information sciences</td>
<td>1.4%</td>
<td>11</td>
<td>11</td>
</tr>
<tr>
<td>Education</td>
<td>10.5%</td>
<td>13</td>
<td>13</td>
</tr>
<tr>
<td>Engineering/engineering technologies</td>
<td>14 and 15</td>
<td>14 and 15</td>
<td></td>
</tr>
<tr>
<td>English</td>
<td>2.8%</td>
<td>23</td>
<td>23</td>
</tr>
<tr>
<td>Foreign languages and literature</td>
<td>4.0%</td>
<td>16</td>
<td>16</td>
</tr>
<tr>
<td>Health professions and related sciences</td>
<td>0.3%</td>
<td>51</td>
<td>51</td>
</tr>
<tr>
<td>Home economics and vocational home economics</td>
<td>19 and 20</td>
<td>19</td>
<td></td>
</tr>
<tr>
<td>Interdisciplinary studies</td>
<td>1.6%</td>
<td>30</td>
<td>30</td>
</tr>
<tr>
<td>Law/legal studies</td>
<td>22</td>
<td>22</td>
<td></td>
</tr>
<tr>
<td>Liberal arts/general studies</td>
<td>24</td>
<td>24</td>
<td></td>
</tr>
<tr>
<td>Library science</td>
<td>25</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>Mathematics</td>
<td>0.8%</td>
<td>27</td>
<td>27</td>
</tr>
<tr>
<td>Military science and technologies</td>
<td>28 and 29</td>
<td>29</td>
<td></td>
</tr>
<tr>
<td>Natural resources/environmental science</td>
<td></td>
<td>3</td>
<td>3</td>
</tr>
<tr>
<td>Parks and recreation</td>
<td>31</td>
<td>31</td>
<td></td>
</tr>
<tr>
<td>Personal and miscellaneous services</td>
<td>12</td>
<td>12</td>
<td></td>
</tr>
<tr>
<td>Philosophy, religion, theology</td>
<td>2.1%</td>
<td>38 and 39</td>
<td>38 and 39</td>
</tr>
<tr>
<td>Physical sciences</td>
<td>4.4%</td>
<td>40 and 41</td>
<td>40 and 41</td>
</tr>
<tr>
<td>Protective services/public administration</td>
<td></td>
<td>43 and 44</td>
<td>43 and 44</td>
</tr>
<tr>
<td>Psychology</td>
<td>8.4%</td>
<td>42</td>
<td>42</td>
</tr>
<tr>
<td>Category</td>
<td>Percentage</td>
<td>Pages</td>
<td>Pages</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>------------</td>
<td>-------</td>
<td>-------</td>
</tr>
<tr>
<td>Social sciences and history</td>
<td>12.3%</td>
<td>45</td>
<td>45 and 54</td>
</tr>
<tr>
<td>Trade and industry</td>
<td></td>
<td>46, 47, 48, and 49</td>
<td>46, 47, 48, and 49</td>
</tr>
<tr>
<td>Visual and performing arts</td>
<td>8.3%</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>Other</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>100%</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>